

Office of the Attorney General
Human Resources
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JOB POSTING

Interested candidates should send their resume via regular mail, email (*as a Word document*) or facsimile to the address or phone number shown above. The Office of the Attorney General is an Equal Opportunity Employer.

DEPUTY ATTORNEY GENERAL Transportation Practice Group Section

An attorney in the Transportation Practice Group Section manages a substantial caseload, primarily initiating and prosecuting condemnation cases on behalf of the State of Indiana through its agencies. Reports to the Section Chief of the Transportation Practice Group Section.

Primary subject matter of cases

- File condemnation cases brought on behalf of the State of Indiana through its agencies. Most of the condemnation cases are on behalf of the Indiana Department of Transportation for the purpose of improving State highways.
- Prosecute the litigation of the cases on damages to be awarded to judgment and through any appeal.
- Handle inverse condemnation cases and quiet title action brought against the State of Indiana through its agencies.

Principal job duties

- Handle all phases of litigation, including research and preparation of pleadings, motions and briefs; discovery consultation with clients; investigation of facts; appearance in court for all hearings and conferences; negotiation of settlements; bench and jury trials, and appeals in state court.
- Advise clients and other State officials and employees regarding issues that arise in litigation.
- Supervise work of assigned paralegal on discovery and other tasks.
- Participate at various levels of appeals from trial courts.
- Perform other tasks as assigned by Section Chief.
- Travel as required or appropriate for the assigned case.
- Present the defense of the case assigned at trial, including arguments, voir dire of potential jurors, presenting evidence through witnesses, exhibits and demonstration and cross-examining witnesses.
- Maintain the file of the assigned case in an organized manner.
- Directing the closing of cases and case files that have reached final disposition.

All eligible candidates for this position will make a three-year commitment to the Office of the Attorney General.

Qualifications

- Licensed to practice law in Indiana.
- Knowledge of state court practice rules.
- Familiarity with real estate principles, appraisal principles and practices and property law.
- Familiarity with substantive state law of the eminent domain process, rules of evidence and trial and appellate procedures.

Qualifications--continued

- Legal research and writing skills, with emphasis on clear, persuasive legal writing.
- Capable oral advocacy in both courtroom and appellate settings.
- Ability to work with other attorneys and support staff in and out of court.
- Ability to zealously negotiate settlements or mediated resolution of cases.
- Ability to work well with clients and witnesses; sensitivity to concerns about individual liability and indemnification. Awareness of public relations and implications of high-profile cases.
- Strong sense of ethics, awareness of potential conflicts of interest that arise in public sector, adherence in all respects to Rules of Professional Conduct and State ethics rules.
- Ability to manage caseload of 60 or more civil cases with multiple time-sensitive deadlines.
- Strong work ethic and “team playing” skills.
- Working knowledge of micro soft office computer system, a plus.